Digital Passenger Declaration

Fact sheet - Airlines

All passengers entering Australia by air are required to complete a DPD prior to their departure unless they are a flight crew member. Passengers can start a DPD seven days before their flight to Australia, but they can only finalise a DPD within 72 hours before their departure. This is because passengers must provide their health (vaccine and COVID test) information and declaration within 72 hours before their flight.

How do passengers complete a declaration?

The DPD can be completed by downloading the free mobile app from the App Store (Apple) or Google Play store (Android), or via the web form

Passengers will need to create an account, which will allow them to manage their current and future declarations in one place. The DPD web form requires internet access to complete.

In preparation to complete their DPD, passengers will need to have the following information and physical documents available on hand:

- flight number

- valid passport

- travel history (14 days prior to flight)

- destination and quarantine arrangements (if required)

- COVID-19 vaccination record or acceptable proof they cannot be vaccinated for medical reasons

- a negative COVID-19 Polymerase Chain Reaction (PCR) test or other nucleic acid amplification test result within 3 days of the flight's scheduled departure to Australia, or a medical certificate as evidence of a negative Rapid Antigen Test (RAT) taken under medical supervision within 24 hours before the flight's scheduled departure to Australia.

If a passenger has multiple flights, they can list their first flight and the flight that lands in Australia on their declaration.

Each passenger is required to complete a DPD. Parents or guardians should complete a declaration for any child under 16 years of age. Anyone who is 16 years old or over should complete their own declaration.

What is the process for airlines at check-in?

Airlines are required to check that passengers have completed the DPD before travel. There are no other changes to the current check-in process for flights coming to Australia. Airlines must continue to sight all documents including proof of vaccination, proof that passengers cannot be vaccinated for medical reasons, pre-departure COVID-19 test results and travel exemptions.

Proof of a completed DPD can be shown via the summary screen either electronically or in hardcopy. The DPD health summary outcomes are:

- **Incomplete** – The passenger has not completed the health component of the DPD and should be directed to complete their DPD.

- **Complete** –There are four key elements to be met by a passenger to receive a 'complete' status on the DPD.

- A passenger must answer **NO** to the following two questions:

  - In the 3 days before the day of my flight to Australia was scheduled to commence, have you been exposed, without adequate personal protective precautions, to a person who tested positive for COVID-19.

  - Have you tested positive to COVID-19 in the 7 days before your planned departure for Australia or are you currently experiencing any symptoms of COVID-19, such as fever, sore throat or a cough?

- A passenger must also have provided details (either Australian issued International COVID Vaccination Certificate scan or manual input) to show they meet the definition of fully vaccinated and

- A passenger has provided details of a negative PCR or other nucleic acid amplification test within the required timeframe (a passenger who takes a RAT will not get a 'complete' status and will need to be confirmed at check-in).

- This is equivalent to the current 'green' outcome on the Australia Travel Declaration for flights eligible for quarantine free arrival. Airline check-in staff must continue to confirm vaccination and test certificates for passengers presenting with a Health Summary status of 'complete'.

- **Confirmation required at check-in** – means that one of the four criteria mentioned above have not been met based on the information entered by the passenger. A passenger has entered details of a RAT, or an exemption from testing or vaccine requirements has been claimed. This will need to be confirmed at check-in. Airlines will decide if a passenger can travel. If they are allowed to travel to Australia, they may need to quarantine on arrival and be carried within the passenger cap.

More information on the DPD outcomes and airline check-in processes is included in the FAQs.

Passengers should be directed to complete the DPD unless there are exceptional circumstances that stop a passenger from completing the DPD. The manual *COVID-19 Declaration for travel to Australia* form should only be provided in exceptional circumstances. Passengers should be reminded that they must complete the form before boarding the aircraft and retain this paperwork to present at the border.

The DPD will recognise the secure international vaccination certificates generated by the Department of Foreign Affairs and Trade for those people who have received COVID-19 vaccinations in Australia. Passengers seeking advice on their International COVID Vaccination Certificate (ICVC) should be directed to www.servicesaustralia.gov.au/covidvaccineproof for more information.

Support

If passengers experience difficulty in completing their DPD, please refer them to the FAQs within the DPD.

Airport Liaison Officers (ALOs) continue to be the main point of contact for airlines and will be able to assist in troubleshooting. In countries where there is no ALO presence, BOC will be able to assist.